Nova Vita Domestic Violence Prevention Services
59 North Park Street, Brantford, ON N3R 4J8
519-752-1005 | info@novavita.org | novavita.org

Employment Opportunity

Position:	Night Shift Shelter Worker
Department:	Shelter
Reports to:	Shelter Manager
Employment Type:	Temporary Full Time to February 28, 2027, with the possibility to become permanent
Hours of Work:	40 hours/week, Sunday to Thursday, 11:00pm-7:00am
Starting Wage:	$26.70
Benefits Available:	EAP
Location:	59 North Park St. Brantford, ON
Start Date:	As soon as possible
Date Posted:	October 29, 2026
Closing Date to Apply:	November 11, 2026

Job Summary

The Full-Time Night Shift Shelter Worker provides trauma-informed crisis intervention and support, emergency shelter, and safety planning to women* and children who have experienced domestic violence, intimate partner violence, human trafficking, gender-based violence and/or homelessness. The Full Time Shelter Worker is responsible for providing information, referrals, options, and case management to clients for their individual needs. Services are provided over the phone, through text and web-chat, as well as in-person. Maintaining safety and security is also a key aspect of this position.

**includes trans-women, non-binary, and gender diverse individuals*

Qualifications

- University degree or college diploma in social work, social service work, or other related field is required
- Excellent understanding of the dynamics of DV, IPV, HT, GBV and/or homelessness is essential
- Experience working in a shelter setting or in areas such as poverty, social services, social justice, or homelessness is essential
- Excellent working knowledge of trauma informed practice and harm reduction is essential
- Demonstrated experience working with diverse populations from an intersectional, inclusive, and anti-oppressive lens is essential
- Ability to work shifts in accordance with shelter needs, including days, evenings, nights, weekdays, and weekends is required
- Police check with vulnerable sector screening is required

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- Standard First Aid/CPR training is required
- Ability to lift and carry up to 30 lbs. is required
- Crisis Prevention and Intervention training is an asset
- Mental Health First Aid and/or ASIST training is an asset
- Ability to speak a second language is an asset

Essential Knowledge, Skills, and Abilities

- Excellent working knowledge of crisis intervention via in person, phone, text, or web chat
- Excellent knowledge of and experience with safety planning, risk assessment, case management, skills building, goal-setting and providing appropriate referrals
- Excellent knowledge of conflict resolution skills, healthy communication strategies, de-escalation strategies, and ability to manage crisis situations
- Excellent knowledge of Nova Vita programs and services
- Excellent knowledge of community resources in Brantford, County of Brant, and Six Nations
- Excellent interpersonal, professional, and time management skills
- Excellent communications skills; written, verbal, and non-verbal
- Demonstrated ability to take initiative and work as part of a team, both within Nova Vita and with community partners
- Demonstrated ability to work in a fast-paced environment and mange competing demands
- Proficient in Microsoft office, database entry, and other technology communication platforms
- Ability to demonstrate initiative, creativity, flexibility, patience, and independence
- Ability to model healthy interpersonal relationships, including communication, conflict management, and boundary-setting

Duties and Responsibilities

- Provide crisis intervention supports and safety planning through an intersectional, trauma informed, and harm reduction framework via phone, text, webchat, and in-person
- Conduct safety risk assessments and complete client intakes into the shelter
- Provide case management, skills building, and supportive counselling to clients through an intersectional, trauma informed, and harm reduction framework
- Offer information, referrals, and options to clients for their housing, legal, medical, financial, cultural, social, and wellness needs
- Liaise, advocate, and build strong relationships with community partners
- Maintain safety and security throughout the shelter
- Perform administrative duties, including shift change, documentation, and database entry
- Participate in ongoing professional development and remain current on DV, IPV, HT, GBV and homelessness issues
- Assist in maintaining the shelter in a clean and orderly fashion
- Assume on-call responsibilities as required
- Assume other duties as assigned

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Accountabilities

- Adhere to a strict code of client confidentiality at all times
- Adhere to relevant legislation and Nova Vita policies and procedures at all times
- Maintain health and safety requirements at all times, including fire and security monitoring and COVID-19 prevention protocols
- Maintain professional and ethical boundaries with clients and community partners at all times
- Complete all documentation as required and in a timely manner to meet professional standards
- Engage in regular supervision with the Shelter Manager

Application

If you require accessibility accommodations during the recruitment process, please notify us to arrange reasonable and appropriate accommodation. Nova Vita is an equity-seeking employer and strives to be reflective and inclusive of the communities we serve. We encourage individuals who identify as Indigenous, racialized, immigrant, 2SLGBTQIA+, or disAbled to apply. No Artificial Intelligence will be used in the selection or hiring process. We appreciate your interest in this employment opportunity, however only those selected for an interview will be contacted.

Interested and qualified applicants should submit their resume and a cover letter no later than Wednesday, November 11, 2026 at 4:00 pm, to the attention of:

Shelter Manager
Nova Vita Domestic Violence Prevention Services
Email: sshields@novavita.org
Email Subject: FT Night Shift Shelter Worker