



## Employment Opportunity

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<b>Position:</b>	Building Maintenance Worker – Youth Position
<b>Department:</b>	Maintenance
<b>Reports to:</b>	Finance-HR Administrator
<b>Employment Type:</b>	Temporary Full-Time – 8 weeks
<b>Hours of Work:</b>	35 hours per week – Monday-Friday
<b>Current Vacancies:</b>	1
<b>Starting Wage:</b>	\$18.60 per hour
<b>Benefits Available:</b>	EFAP
<b>Location:</b>	59 North Park Street, Brantford ON
<b>Start Date:</b>	June 29, 2026
<b>Date Posted:</b>	May 13, 2026
<b>Closing Date to Apply:</b>	May 22, 2026

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### Job Summary

Reporting to the Finance-HR Administrator, the Building Maintenance Worker – Youth Position will provide assistance with daily maintenance, housekeeping and lawn maintenance of the facility, adhering to all health and safety requirements.

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**As this job is funded by The Government of Canada through the Canada Summer Jobs Program, to be eligible to apply you must be:**

- **Between 15 and 30 years of age**
- **A Canadian citizen, a permanent resident, or someone who has been officially granted refugee protection in Canada**
- **Legally entitled to work in Canada**

### Qualifications

- High school diploma
- Valid Emergency First Aid Certificate is an asset

### Skills and Competencies

- Knowledgeable in the use of basic hand tools and cleaning equipment
- Capable of operating a lawn mower, grass trimmer

- Ability to lift 50lbs
- Good communication skills
- Ability to work independently and take initiative as well as work as part of a team
- Awareness and sensitivity to the services Nova Vita provides
- Ability to work with a variety of people in a professional manner

### **Responsibilities**

- Assist with landscaping, lawn maintenance
- Ensure physical plant is well organized and presentable
- Assist with daily maintenance of the facility
- Ensure all trades people working in the shelter are escorted throughout the building as appropriate
- Clean and sanitize designated common areas, washrooms, and stairwells
- Clean and sanitize vacant rooms, bathrooms, and apartments

### **Accountabilities**

- Adhere to a strict code of client confidentiality at all times
  - Adhere to relevant legislation and agency policies and procedures at all times
  - Maintain professional and ethical boundaries with clients and community partners at all times
  - Maintain health and safety requirements at all times, including COVID-19 prevention protocols
  - Work cooperatively with all staff, volunteers and members of the community at large to serve the best interests of the agency
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### **Application**

If you require accessibility accommodations during the recruitment process, please notify us to arrange reasonable and appropriate accommodation. Nova Vita is an equity-seeking employer and strives to be reflective and inclusive of the communities we serve. We encourage individuals who identify as Indigenous, racialized, immigrant, 2SLGBTQIA+, or disabled to apply. No artificial intelligence (AI) will be used in the selection or hiring process. We appreciate your interest in this employment opportunity, however only those selected for an interview will be contacted.

Interested and qualified applicants should submit their resume and cover letter by  
**Friday, May 22, 2026 at 4pm** to the attention of:

**Finance HR Administrator**

Nova Vita Domestic Violence Prevention Services

Email: [HR@novavita.org](mailto:HR@novavita.org)

Email Subject: **Youth Maintenance Assistant- Canada Summer Jobs**

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