



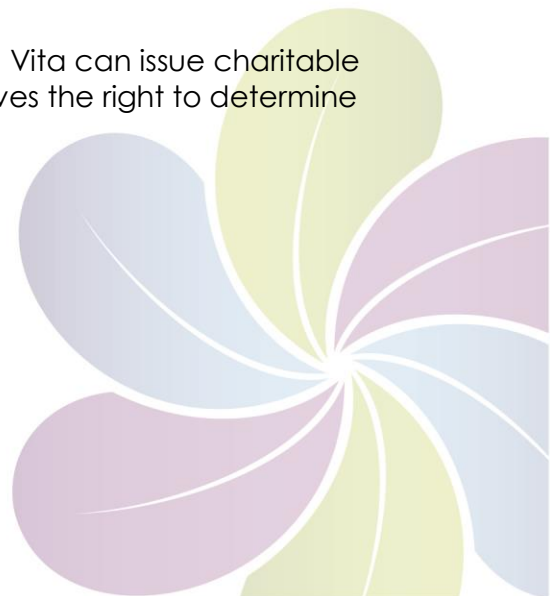
THIRD PARTY FUNDRAISER Terms and Conditions

Third Party Fundraisers are when individuals, groups, organizations, businesses or schools hold an event to raise funds on behalf of Nova Vita Domestic Violence Prevention Services. In order to ensure that Third Party Fundraisers have a positive impact on Nova Vita's public image, the following requirements must be met by those wishing to conduct an event that benefits the agency.

1. A Third Party Fundraiser Proposal Form must be completed and submitted to Nova Vita prior to event for approval.
2. All print materials using the Nova Vita logo (posters, invitations, raffle tickets etc.) must be approved by Nova Vita to protect the integrity of our brand.
3. Nova Vita will not assume any legal or financial liability associated with the Third Party Event. Liability for the event is the sole responsibility of the organizer(s).
4. Nova Vita will not obtain, or incur any costs related to, acquiring special licenses or permits for any Third Party Event (ex. liquor license). The organizer(s) must obtain all necessary permits, licenses, and insurance relating to the event, and provide any relevant copies to Nova Vita prior to event.
5. Nova Vita does not provide the staffing or the volunteers for Third Party Events.
6. Nova Vita will make every effort to support the Third Party Fundraising event however, as a non-profit organization, resources and staffing are limited.
7. Third Party organizers are not permitted to speak to the media on behalf of Nova Vita. Nova Vita can provide a media contact upon request.
8. Proceeds from the Third Party Event must be submitted with a brief financial summary to Nova Vita within 90 days of the event being held.
9. In accordance with the Canada Revenue Agency, Nova Vita can issue charitable tax receipts for donations of \$20 or more. Nova Vita reserves the right to determine whether a charitable tax receipt can be provided or not.

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Nova Vita Domestic Violence Prevention Services





10. Third Party Fundraiser Organizers who request individual tax receipts on behalf of multiple donors must provide Nova Vita with a list of donors that includes each donor's name (first and last), their mailing address (including postal code) and their contact information (phone and email). Third Party Fundraiser Organizers are responsible for notifying donors that their information will be forwarded to Nova Vita and must give donors the opportunity to "opt out" of having such information forwarded to Nova Vita.
11. The privacy of our current and past clients, their families and our staff must be respected. No photo of a client, family member or staff member may be used without prior permission.
12. Nova Vita will not endorse any products or services.
13. If for any reason Nova Vita feels its reputation may be compromised, Nova Vita has the right to cancel this agreement by giving notice to the Third Party Fundraiser Organizer. Nova Vita will not be financially responsible as a result of any such cancellation.
14. This event is intended to raise funds for a charity and should therefore not be for the sole purpose of benefitting the Third Party Fundraiser Organizer, and if applicable, their company or business.
15. Nova Vita is unable to provide or release its donor/ mailing list for any purpose due to privacy legislation.
16. As an inclusive organization, Nova Vita Domestic Violence Prevention Services will not support Third Party Events that discriminate against any person or group based on gender, race, class, economic status, ethnicity, sexual orientation, age, disability, and/or cultural/religious backgrounds.

***Thank you for making a difference for families
impacted by violence and homelessness in your community.***

Nova Vita Domestic Violence Prevention Services

Emergency Shelter • Transitional Support and Housing • Children's Programs • Family Programs
Community Counselling • Challenge to Change • Community Engagement • Closet Couture Boutique
Registered Charitable Tax # 10777 1727 RR0001

